



**BY-LAWS  
STONY BROOK UNIVERSITY HOSPITAL  
QUALITY ASSESSMENT REVIEW BOARD**

**ARTICLE I - NAME**

The name of this organization is the Quality Assessment Review Board of Stony Brook University Hospital, State University of New York at Stony Brook. For purposes of these By-Laws, Stony Brook University Hospital shall be referred to "the Hospital", and the Quality Assessment Review Board as "QARB".

**ARTICLE II - PURPOSE AND POWERS**

The QARB has such powers and purposes as are set forth in the State University of New York Board of Trustees' Resolution #2007-28 *attached hereto as attachment one*.

**ARTICLE III- QUORUM AND VOTING**

A quorum of the QARB is established by the personal, web, video or telephone presence of a simple majority of Board members then in office. A resolution shall be passed by an affirmative vote by a majority of those Board members present at a meeting for which there is a quorum.

**ARTICLE IV - STANDING COMMITTEES**

**Section 1. Procedure for Standing Committees.** The QARB will have such ad-hoc or Standing Committees as they may from time to time create. All committees are advisory to the QARB. Each member of each Standing Committee shall serve for three years unless the duration of his/her term as a QARB member is less than three years, in which case, for the duration of his/her term. Committees will meet as often as needed to accomplish their work.

Standing or ad-hoc committees relating to the work of the QARB may be convened at any time by a simple majority vote of the QARB. The Chair of the QARB will appoint committee chairs. Non-QARB members including any former QARB members can participate as non-voting members of a committee if duly appointed by the QARB, but the majority of committee members must be members of the QARB.

**ARTICLE V - "MEETINGS"**

### **Section 1.**

The QARB meetings will be held at least quarterly. Additional meetings may be convened by the Chair as needed. Notices of meetings may be sent by electronic mail or any other means, verbal or written, as determined by the Chair, at least three days before the meeting unless notice is waived by a majority of the members then in office.

### **Section 2.**

The QARB shall convene in Executive Session for purposes of discussing any business made confidential under New York State or federal law.

### **Section 3.**

Minutes of the meeting shall be designated as Open or Executive Session.

## **ARTICLE VI - CHAIR**

Chair terms will be co-terminus with appointments to and service on the QARB. If the Chair vacates his/her position before the expiration of a term for any reason, the QARB will appoint by majority vote one of the existing members to serve for the duration of the Chair's term.

## **ARTICLE VII - MEMBERSHIP AND TERMS**

The membership of the Quality Assessment Review Board shall be no fewer than nine nor more than twelve external members, and not more than three ex officio members of Stony Brook University to be recommended by the Chancellor for submission to the State University Board of Trustees. The external members shall embody the highest ethical standards and be persons whose private interests are not in conflict with membership on the Quality Assessment Review Board. At least five external members shall be distinguished residents of the County of Suffolk, and two of the external members shall be physicians in good standing who are residents of the State of New York. At least one member shall be a registered nurse employed by Stony Brook Hospital. Each member shall serve for a term of up to three years at the pleasure of the

State University Board of Trustees. Each external member shall serve without compensation for services but shall be reimbursed for expenses actually and necessarily incurred in the performance of the duties as members. Trustees of the State University shall be excluded from membership on the Quality Assessment Review Board. In consultation with the President of Stony Brook University, the Chancellor shall submit to the State University Board of Trustees a slate of nominees for membership of the Quality Assessment Review Board, including a nominee for chair. After the initial appointments, and to the extent practicable, the nominations shall be submitted to the SUNY Board of Trustees six months in advance of the expiration of the members' terms.

#### ARTICLE VIII – REPORT TO SUNY BOARD OF TRUSTEES

No less frequently than at the January meeting of the State University Board of Trustees, the QARB shall provide its findings and recommendations to the State University Board of Trustees.

#### ARTICLE IX- BY-LAWS AMENDMENT

These By-Laws shall be adopted by a two-thirds vote of the members present at a meeting of the QARB at which there is a quorum. The QARB may amend these By-Laws from time to time consistent with the SUNY Board of Trustees' Resolution # 2007-28, with a two-thirds vote of the members present at a meeting of the QARB at which there is a quorum.