



Stony Brook Children's

PATIENT REGISTRATION

PATIENT INFORMATION

| | | | |
|--|--|---|---|
| Name: (Last, First, MI) | | | |
| Address: | | | |
| City: | State/Province: | Zip: | Country: |
| Mailing Address (if different from above): | | | |
| Home Phone: | | Work: | Mobile: |
| Email: | SSN: | Birth Date: | Sex: M <input type="checkbox"/> F <input type="checkbox"/> |
| Race: White <input type="checkbox"/> | Hispanic <input type="checkbox"/> | Black/African American <input type="checkbox"/> | Other Pacific Islander <input type="checkbox"/> |
| Other <input type="checkbox"/> | Asian <input type="checkbox"/> | Native Hawaiian <input type="checkbox"/> | American Indian <input type="checkbox"/> |
| Ethnicity: Hispanic/Latino <input type="checkbox"/> | Not Hispanic/Latino <input type="checkbox"/> | Other <input type="checkbox"/> | Preferred Language for communication: |
| Contact Preferred: Home <input type="checkbox"/> | Work <input type="checkbox"/> | Mobile <input type="checkbox"/> | |
| Allow Appointment Reminder: If Yes, please choose one method Call <input type="checkbox"/> Text <input type="checkbox"/> No <input type="checkbox"/> | | | Leave Message: Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Primary Care Physician: | | Referring Physician: | |

If parents are divorced or separated please fill out this section:

| | |
|--|--|
| Who has custody? | |
| Are there any legal restrictions that would restrict the non-custodial parent from consenting to medical treatment for the child or from obtaining information about the child's medical treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| If yes, please explain and provide a copy of any legal paperwork that supports this restriction. | |

EMERGENCY CONTACT INFORMATION

| | |
|--------|--------------------------|
| Name: | Relationship to Patient: |
| Phone: | Email: |



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CONTACT/POLICY INFORMATION

| | | | | | |
|---|--|--|----------------------|--|----------|
| Parent 1 Name: | | Relationship to Patient: | | Insurance Policy Holder Yes No (circle one) | |
| Parent 1 Address: | | | | | |
| City: | | State: | Zip: | | Country: |
| Home Phone: | | Work: | | Mobile: | |
| Birth Date: | | Sex: M <input type="checkbox"/> F <input type="checkbox"/> | | SSN: | |
| Employer Name: | | | Phone Number: | | |
| Address: | | | | | |
| City: | | State: | Zip: | | Country: |
| Parent 2 Name: | | Relationship to Patient: | | Insurance Policy Holder Yes No (circle one) | |
| Parent 2 Address: (if different than above) | | | | | |
| City: | | State: | Zip: | | Country: |
| Home Phone: | | Work: | | Mobile: | |
| Birth Date: | | Sex: M <input type="checkbox"/> F <input type="checkbox"/> | | SSN: | |
| Employer Name: | | | Phone Number: | | |
| Address: | | | | | |
| City: | | State: | Zip: | | Country: |
| Primary Insurance | | | Policy Holder | | |
| Policy Number: | | Insurance Company Group Name: | | | |
| Effective Date: | | Expiration Date: | | Policy Copay: | |
| Secondary Insurance | | | Policy Holder | | |
| Policy Number: | | Insurance Company Group Name: | | | |
| Effective Date: | | Expiration Date: | | Policy Copay: | |



NOTICE OF PRIVACY PRACTICES

Purpose of this notice: To describe how your medical information is used, whom it is disclosed to and how you gain access to it.

Stony Brook Community Medical as a healthcare provider is permitted by law to collect, use and disclose your "protected health information" or medical record for the purpose of treatment, payment, internal business operations or as required by law for reporting purposes.

You have certain rights including access to your information and some control over who has access to your information.

Stony Brook Community Medical, PC agrees to abide by the terms of this notice but reserves the right to change the terms at any time. Should we do so, we will notify you in writing.

Use and Disclosure of Protected Health Information (PHI): When you sign a consent form to be treated, your protected health information is used to treat you, to bill you or your insurance company for your care and to make decisions on how to provide healthcare services for you, your family and the community we take care of. Your physician, office staff and others outside of Stony Brook Community Medical i.e. your insurer are allowed access to this information.

Some examples of uses and disclosures of your protected health information are for:

- Treatment by your doctor
- Law enforcement
- Workers compensation
- Appointment reminders
- Payment for your treatment by you or your insurance
- Reporting adverse events of medication or medical devices to the FDA
- Reporting health risks
- Response to legal proceedings
- Organ or tissue donation
- Coroners, funeral directors
- Stony Brook Community Medical to determine if we meet the needs of our patients

Any other uses and disclosures not specified require an authorization, including for marketing purposes and disclosures that constitutes the sale of PHI.

Patient Rights:

- A. You have the right to inspect and to obtain a copy of your protected health information for as long as the group maintains your record.
*We are permitted by NYS law to charge you a fee of 75 cents per page
- B. You have the right to restrict or to limit the use of your protected health information that we use for treatment, payment or operations.
*Stony Brook Community Medical reserves the right to deny you treatment should you restrict the use of your protected health information for treatment, payment or operations, unless the requested restriction relates to disclosures to a health plan and the Protected Health Information relates to a health care service or item which you have paid for in full and out of pocket.
- C. You can restrict the release of your health information to family or friends unless they have your written or verbal permission.
- D. You have the right to request an accounting of disclosures made of your health information.
*Your request must be submitted in writing, specifying dates and time periods as far back as six years from today, as long as the events in question happened after April 12, 2003.
- E. You have the right to amend your protected health information.
*To amend your health information, your request must be given in writing along with a reason for doing so. Your request can be denied if the information originated outside Stony Brook Community Medical, PC.
- F. You have the right to request confidential communications as long as it is done in writing
*For example, you can specify that we only contact you at work, at home or by mail, etc.
- G. You have the right to receive notifications whenever a breach of your unsecured PHI occurs.

If you feel your privacy rights have been violated, you may file a complaint, which will be forwarded to our Compliance Officer.



Stony Brook Children's

**Acknowledgement of Receipt of
Stony Brook Community Medical's Privacy Practices**

I, the undersigned, acknowledge that I have received a copy of Stony Brook Community Medical's Notice of Privacy Practices. Should I have any questions about the policy, I will discuss them with my Physician or the group's *Compliance Officer*.

Print Name: _____

Date of Birth: _____

Signature: _____

Date: _____

Authorization for the Release of Patient Health Information to a Second Party

I authorize the release of my Patient Health Information to/from my
(Fill in name(s) of all that apply.)

Spouse, _____

Family Member, _____

Friend, _____

School/College Health Services, _____

Other, _____

In the event that the below named patient is admitted to the Hospital or goes to the ER, I authorize Southampton Pediatric Associates to receive information from:

Please list your hospital(s): _____

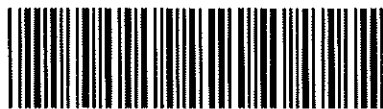
By signing below, I acknowledge that this authorization is valid until it is revoked by me.

Patient Name: _____

Date: _____

Patient or Parent/Guardian Signature (if patient a minor): _____

Print name of Parent/Guardian: _____



AD2N538



Stony Brook
Medicine

Stony Brook, NY 11794

AGREEMENTS FOR PHYSICIAN PRACTICES

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Financial Agreement/Guarantee of Payment: I, the undersigned patient or responsible party, agree to be fully responsible for payment to Stony Brook University Hospital/University Faculty Practice Corporations for the care and treatment of the patient whose name appears on this form.

I understand that this includes cost sharing payments to the provider (including any co-payments and deductibles) for care and treatment as required by the patient's health insurance contract and benefits. I understand that the patient is responsible for ensuring that authorizations and approvals are obtained as required by their insurance company. If prior approval is not obtained when required or authorization has been denied, I am fully responsible for all charges that the insurance company does not pay, as may be specified under the provisions of my contract and the extent permitted by law.

I understand that I am responsible to provide accurate information to the provider regarding: contact, demographic, health insurance and other pertinent information required for hospital/professional billing and that I must promptly notify the provider of any changes in this information. I agree to provide any other information reasonably requested by the provider in order to bill for the care and treatment provided.

I understand that if I have any questions about my bills I may call:

- 631-444-4151 for Patient Accounts/Hospital Billing
- 631-444-4800 for CPMP Physicians Billing

Release of Information: I consent to the release of all or part of my health record, including my Social Security number to insurance carriers, government agencies, and other third party payors as needed in order for Stony Brook University Hospital/University Faculty Practice Corporations to obtain reimbursement for my care. I also understand that my Social Security number may be provided to the New York Department of Health in accordance with incidence reporting and other New York State hospital regulatory requirements and to manufacturers of medical devices and the Federal Food and Drug Administration for medical device tracking purposes. I consent to the use and disclosure of my protected health information as necessary to treat my condition, obtain payment for treatment and conduct health care operations.

Release of Information to Primary Care Provider & Uniform Assignment

Release of Information to Primary Care Provider: I authorize Stony Brook University Hospital, and University Faculty Practice Corporations staff to disclose health care-related information to my Primary Care Practitioner (PCP) for the purpose of continuity of my health care. I understand that this will include information relating to Acquired Immunodeficiency Syndrome (AIDS) or Human Immunodeficiency Virus (HIV) Infection.

Uniform Assignment: I transfer, assign and set over to Stony Brook University Hospital/University Faculty Practice Corporations, sufficient monies and or benefits to which I may be entitled from governmental agencies, insurance carriers or others who are financially liable for my hospitalization and medical care to cover the costs and treatment rendered to myself or my dependent.



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AGREEMENTS FOR PHYSICIAN PRACTICES

The following section **ONLY** pertains to Medicare patients.
Patients signing this form who have Medicare Benefits understand that this
information is included for their signature.

MEDICARE

Medicare Assignment of Benefits: I certify that the information given by me in applying for payment under Title XVIII of the Social Security Act is correct. I authorize any holder of medical or other information about me to release to the Social Security Administration and Centers for Medicare and Medicaid Services or its intermediaries or carriers, any information needed for this or any related Medicare Claim. I request that payment of authorized benefits be made on my behalf directly to the physician or organization providing medical care. I assign, transfer and set over all benefits payable for physician services to the physician or organization to submit a claim to Medicare for payment to me.



AGREEMENTS FOR PHYSICIAN PRACTICES

Privacy Acknowledgement

Privacy Acknowledgement: I acknowledge that I have been provided a copy of the Stony Brook Organized Health Care Arrangement-Joint Notice of Privacy Practices and have been advised of how health information about me may be used and disclosed by the facilities listed at the beginning of the privacy notice, and how I may obtain access to and control this information. I also acknowledge and understand that I may request additional information explaining special privacy protection that applies in other areas such as HIV-related information, mental health and genetic counseling. I have received the Joint Notice of Privacy Practices as of this date, or at a previous visit, not earlier than April 14, 2003.

I have read this entire document and I understand it. I have been given the chance to ask questions and I understand that I may ask more questions at any time.

The facility, its employees, officers and physicians are hereby released from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein. I may request a copy of this form after signing.

X _____
Signature of Patient (or representative) Relationship (if other than Patient) Time Date

_____ _____
Print Name of Witness Title or Relationship to Patient

X _____ _____ _____
Signature of Witness Time Date

My Signature indicates approval related to my care and treatment by the University Faculty Practice Corporations (UFPCs) listed:

- | | |
|--|--|
| Stony Brook Anaesthesiology, UFPC | Stony Brook Ophthalmology, UFPC |
| Stony Brook Children's Service, UFPC | Stony Brook Orthopaedic Associates, UFPC |
| Stony Brook Dermatology Associates, UFPC | Stony Brook Pathologists, UFPC |
| Stony Brook Emergency Physicians, UFPC | Stony Brook Psychiatric Associates, UFPC |
| Stony Brook Family and Preventive Medicine, UFPC | Stony Brook Radiation Oncology, UFPC |
| Stony Brook Internists, UFPC | Stony Brook Radiology, UFPC |
| Neurology Associates of Stony Brook, UFPC | Stony Brook Surgical Associates, UFPC |
| New York Spine & Brain Surgery, UFPC | Stony Brook Urology, UFPC |
| University Associates in Obstetrics & Gynecology, UFPC | |



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GENERAL CONSENT FOR TREATMENT FOR AMBULATORY PRACTICES

My signature below indicates my agreement and understanding of:

1. **General Consent for Treatment:** I consent for _____
(practice name)
and its staff, physicians and other practitioners (collectively, the “Practice”) to provide and perform such medical care, tests, procedures and other services that are needed or helpful by the Practice for my health and well-being. I understand that this consent will be in effect for one year.
2. **Telehealth Services:** I understand that I may elect to receive certain services via Telehealth and I should inform my practitioner if I am interested in this option.
3. **Responsibility for Patient Care:** I understand that a practitioner is responsible for my care and that he/she may assign doctors, practitioners and staff as deemed appropriate to provide care to me. I also understand that, since the Practice is a teaching site, medical, nursing, social work and other students may observe or assist in my care under the direction of my practitioner and other staff members.
4. **Photographs/Video/Voice Recordings:** I understand that photographs, video and/or voice recordings (the “Recordings”) may be taken of me and used for medical purposes such as documenting or planning my care or for quality assurance or education purposes. I understand that the photographs, videos and/or voice recordings taken to document my care are part of my medical record and those taken for other purposes are not part of my medical records. To the extent that such Recordings identify me, I understand that they shall receive the same confidentiality protections as my other health information.

I have carefully read and fully understand this consent form and have had all my questions answered.

Patient’s Signature: X _____ **Date:** _____