Stony Brook Medicine

Employee Health & Wellness
U H - L 8, Rm. 140

Supervisor: Deja Brown
Telephone: Deja.Brown@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	(●) Yes	( ) No	8am-4:30pm
Tuesday	(●) Yes	( ) No	8am-4:30pm
Wednesday	(●) Yes	( ) No	8am-4:30pm
Thursday	(●) Yes	( ) No	8am-4:30pm
Friday	(●) Yes	( ) No	8am-4:30pm
Saturday	( ) Yes	(●) No	
Sunday	( ) Yes	(●) No	

Duties

- **Please do not reach out to this department until AFTER you are medically cleared**
- Alphabetizing and filing charts.
- Pull medical charts
- Preparing charts for upcoming Residents
- Basic data entry
- Answering phones

Necessary Skills

- Good command of the alphabet
- Bend & reach into file cabinets

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Stony Brook Medicine

Feeding Assistant- Clinical Nutrition

Office location HSC Lvl 3 Suite 086

YOU MUST BE FULLY CLEARED/ONBOARDED BY VOLUNTEER SERVICES BEFORE CALLING THIS DEPT

Supervisor: Erica Derby- 631-444-3540

Telephone: karina.martinez@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	11am-2pm
Tuesday	◉ Yes	○ No	11am-2pm
Wednesday	◉ Yes	○ No	11am-2pm
Thursday	◉ Yes	○ No	11am-2pm
Friday	◉ Yes	○ No	11am-2pm
Saturday	○ Yes	○ No	
Sunday	○ Yes	○ No	

Duties

- Assist with feeding patients as appropriate, i.e. provide small bites of food and sips of beverage
- Identifies patient and meal tray according to establish protocol - Name & DOB
- Engage patient in conversation as appropriate
- Set up tray appropriately; open containers
- Contacts patient's nurse/CNA if patient not appropriate for volunteer feeder; ex. if patient demonstrates signs of difficulty or if patient refuses assistance
- Facilitate ordering next meal if appropriate
- Verbally reports off to RN, CNA, and/or RD on each patient fed
- DO NOT CALL THIS DEPT UNLESS YOU ARE FULLY CLEARED BY VOLUNTEER SERVICES

Necessary Skills

- Willing to engage with patients
- Must be able to follow detailed directions
- MUST BE FULLY CLEARED AND ONBOARDED BY VOLUNTEER SERVICES BEFORE CALLING THIS DEPARTMENT

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Stony Brook Medicine

Food Pantry - Cancer Center

Cancer Center, Level 6

Supervisor: Marlo Dombroff
Telephone: Marlo.dombroff@stonybrookmedicine.edu

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	8am to 5pm
Tuesday	◉ Yes	○ No	8am to 5pm
Wednesday	◉ Yes	○ No	8am to 5pm
Thursday	◉ Yes	○ No	8am to 5pm
Friday	◉ Yes	○ No	8am to 5pm
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

- Record new donations & food items, create patient accounts in Pantrysoft software.
- Regularly track inventory of food pantry by organizing, sorting, and stocking items.
- Rotate goods using “first in, first out” procedures, regularly check expiration dates
- Clean, organize, sort and stock items and check out items using barcodes
- Assist patients in selecting food items and provide additional community resource info
- Help organize hospital and community food drives; Other duties as assigned.

Necessary Skills

- Ability to lift 20lbs., Uphold client confidentiality; Treat patients with respect & dignity.
- Willingness to learn new computer software, such as Powerchart, Qualtrics and PantrySoft software.
- Excellent organizational, teamwork, and communication skills required.

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Stony Brook Medicine

Hand Therapy - Off site
14 Technology Dr - Suite 5, Tech Park, E. Setauket

Supervisor: Anita Dantzig or Kathleen McFeely
Telephone: anita.dantzig@stonybrookmedicine.edu 631-444-4210

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	8am-6pm
Tuesday	◉ Yes	○ No	8am-4pm
Wednesday	◉ Yes	○ No	8am-5:30pm
Thursday	◉ Yes	○ No	8am-6pm
Friday	◉ Yes	○ No	8am-4pm
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

• Extensive observation of patients who have had various upper extremity injuries and/ or surgeries and their treatments.

• Organizing and cleaning equipment; must be able to tolerate heat & handle sharp objects
• Assisting the therapist setting up equipment for patient treatment.
• Cleaning whirlpools
• Clerical - filing, typing, copying, etc.

• This assignment is not in the hospital
• You can also email: Kathleen.McFeely@stonybrookmedicine.edu

Necessary Skills

• Good Communication
• Ability to work with a team
• Professional behavior
• Confidentiality

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.

Stony Brook Medicine

Neurology - Stroke Support Group
UH

Supervisor: Marret Anderson
Telephone: Marret.anderson@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No
Tuesday	◉ Yes	○ No
Wednesday	◉ Yes	○ No
Thursday	◉ Yes	○ No
Friday	◉ Yes	○ No
Saturday	○ Yes	○ No
Sunday	○ Yes	○ No

Duties

- **Must be a stroke survivor who has participated in the SB Stroke Support Group**
- **for at least 6 months and who has demonstrated the ability to be a good listener**

Necessary Skills

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Stony Brook Medicine

Occupational Therapy
UH Level 14 - Room 100

Supervisor: Clarissa Buencamino
Telephone: Clarissa.buencamino@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	○ Yes	◉ No	
Tuesday	◉ Yes	○ No	9:00 am to 12 pm
Wednesday	○ Yes	◉ No	
Thursday	◉ Yes	○ No	9 am to 12 or 12 to 3 pm
Friday	○ Yes	◉ No	
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

- Observation of Occupational Therapy staff during patient treatment sessions
- Assist with managing equipment/department supplies
- Assist with maintaining and cleaning/organizing of work enviornment
- Clerical duties
- Answering phones
- Re-stocking supplies
- *3 hour sessions AM or PM - Flexible hours
- You can also contact Michele Dookram at michele.dookram@stonybrookmedicine.edu

Necessary Skills

- For students who have the intention to apply to Occupation Therapy program.

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.

Stony Brook Medicine

Palliative Care
Hospital wide

Supervisor: Rohan Shah
Telephone: Rohan.Shah@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	10am -5pm
Tuesday	◉ Yes	○ No	10am -5pm
Wednesday	◉ Yes	○ No	10am -5pm
Thursday	◉ Yes	○ No	10am -5pm
Friday	◉ Yes	○ No	10am -5pm
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

• Ability to interact and communicate with patients at end of life or seriously ill.
• Offer compassionate support and companionship during the patient's vulnerable trajectory in the hospital and sometimes during their dying stages.

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.

Stony Brook Medicine

Palliative Care
HSC Level 15 Room 053

Supervisor: Rohan Shah
Telephone: Rohan.shah@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	9 am to 4:30 pm
Tuesday	◉ Yes	○ No	9 am to 4:30 pm
Wednesday	◉ Yes	○ No	9 am to 4:30 pm
Thursday	◉ Yes	○ No	9 am to 4:30 pm
Friday	◉ Yes	○ No	9 am to 4:30 pm
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

- Assist with preparation of palliative care family satisfaction surveys
- Prepare envelopes with paper survey, attach labels
- Organize returned surverys
- Enter survey responses in a database

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.

Stony Brook Medicine

Physical Therapy - Inpatient
Hospital - Level 14S - Room 101

Supervisor: John Schachner
Telephone: John.Schachner@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	○ Yes	○ No	
Tuesday	◉ Yes	○ No	9 am to 7 pm
Wednesday	◉ Yes	○ No	9 am to 7 pm
Thursday	◉ Yes	○ No	9 am to 7 pm
Friday	○ Yes	○ No	
Saturday	○ Yes	○ No	
Sunday	○ Yes	○ No	

Duties

- 4 Hour Sessions per week; AM or PM for 4 months Jan - Apr, May-Aug, Sept - Dec
- Call if interested 2 months prior to start date.
- Observation of PT staff during beside evaluations & treatments of patients
- Assistance with managing equipment, linens, and related supplies
- Assitance with maintaining a safe & clean working enviornment
- Restocking supplies, answering phones, and clerical duties as needed
- We accept volunteers who need observation hours for a graduate PT program.

Necessary Skills

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Stony Brook Medicine

SBM Food Farmacy
HSC Level 3

Supervisor: Cara Cohen
Telephone: Cara.cohen@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	○ Yes	○ No
Tuesday	○ Yes	○ No
Wednesday	◉ Yes	○ No
Thursday	◉ Yes	○ No
Friday	○ Yes	○ No
Saturday	○ Yes	○ No
Sunday	○ Yes	○ No

Duties

- Available Wednesday & Thursday Only
- Pack and deliver food to inpatient rooms and interview patients to collect and document medical history, diet, food preferences
- Assist in the pickup of food orders from local food banks (this may include driving SBU Vans to pick up location)

Necessary Skills

- For the additional duties involving inpatient interaction on Wed & Thursday ONLY contact: foodfarmacy@stonybrookmedicine.edu

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.

Stony Brook Medicine

Stony Brook Heights Rooftop Farm
HSC Level 3 Room 068

Supervisor: Annemarie Ng, MS, RD
Telephone: Annemarie.Ng@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.
This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	◉ Yes	○ No	9AM-3PM
Tuesday	◉ Yes	○ No	9AM-3PM
Wednesday	◉ Yes	○ No	9AM-3PM
Thursday	◉ Yes	○ No	9AM-3PM
Friday	○ Yes	○ No	
Saturday	○ Yes	○ No	
Sunday	○ Yes	○ No	

Duties

- Planting, Harvesting, Weeding, Fertilizing & Watering of Vegetables on the Rooftop Farm.
- Working with Faculty to Develop Social Media Material
- This is mostly a Seasonal Position with the Majority of Hours Taking Place From May to October
- Application of Organic Insecticides to Plants
- Assist in Kids “Farm-to-Table” Cooking Workshop Scheduled for 6 Days in the Summer
- Set Up Cooking Stations, Assist in Recipe Preparation
- Assist in starting and maintaining the seedlings in the Life Sciences Greenhouse (on campus)
- Other Duties as Assigned

Necessary Skills

- Farming Skills or Willingness to Learn
- Volunteers are able to commit a minimum of 3 Hours on Mondays and/or Wednesdays

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Stony Brook Medicine

TRAUMA/OUTREACH
HOSPITAL 8N--085

Supervisor: Kristi Ladowski or Jacqueline Coffey
Telephone: Kristi.Ladowski@stonybrookmedicine.edu

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	○ Yes	◉ No	
Tuesday	◉ Yes	○ No	10a to 4p
Wednesday	◉ Yes	○ No	10a to 4p
Thursday	◉ Yes	○ No	10a to 4p
Friday	○ Yes	◉ No	
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

- Help organize resources for and promote the Trauma Center Injury Prevention Program
- Distributing/updating flyers & other marketing materials
- Identifying other community-based programming that aligns with SMB's injury prevention efforts
- Updating program reports & attendance
- Making phone calls to community members for program information & support
- Organizing program supplies

Necessary Skills

- Must be detail oriented and task driven
- Experience with Microsoft Word and Excel
- Customer service skills preferred

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Stony Brook Medicine

Urology

4 Smith Haven Mall, Suite 110, Lake Grove NY

Supervisor: Judy Loguidice
Telephone: judy.loguidice@stonybrookmedicine.edu

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

Monday	○ Yes	◉ No	
Tuesday	◉ Yes	○ No	9 am to 12 pm or 1:00 to 4 pm
Wednesday	◉ Yes	○ No	9 am to 12 pm or 1:00 to 4 pm
Thursday	◉ Yes	○ No	9 am to 12 pm or 1:00 to 4 pm
Friday	◉ Yes	○ No	9 am to 12 pm or 1:00 to 4 pm
Saturday	○ Yes	◉ No	
Sunday	○ Yes	◉ No	

Duties

- Escort Patients from waiting room to the exam room
- Assist in obtaining test results from the laboratories
- Copy and collate pre-op packets & patient education materials
- Scanning, filing

Necessary Skills

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