



Department of Family, Population & Preventive Medicine HSC Level 3 Room 068

Supervisor: Annemarie Ng, MS, RD

Telephone: annemarieng@stonybrookmedicine.edu

This assignment requires an interview with the supervisor prior to placement.

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

- | | | | |
|------------------|--------------------------------------|--------------------------|---------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9AM-3PM |
| Tuesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9AM-3PM |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9AM-3PM |
| Thursday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9AM-3PM |
| Friday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Saturday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Sunday | <input type="radio"/> Yes | <input type="radio"/> No | |

Duties

- Planting, Harvesting, Weeding, Fertilizing & Watering of Vegetables on the Rooftop Farm.
- Working with Faculty to Develop Social Media Material
- This is mostly a Seasonal Position with the Majority of Hours Taking Place From May to October
- Application of Organic Insecticides to Plants
- Assist in Kids "Farm-to-Table" Cooking Workshop Scheduled for 6 Days in the Summer
- Set Up Cooking Stations, Assist in Recipe Preparation
- Other Duties as Assigned

Necessary Skills

- Farming Skills or Willingness to Learn
- Volunteers are able to Commit a Minimum of 3 Hours on Mondays and/or Wednesdays

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



MEDICINE 12 SOUTH

Supervisor: TERI SHAW

Telephone: 631-263-1154

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

- Monday** Yes No
Tuesday Yes No
Wednesday Yes No
Thursday Yes No
Friday Yes No
Saturday Yes No
Sunday Yes No

Duties

- Assemble Admission/Discharge Packets
- Check Charts for Property Lists
- Help Organize Supplies
- Assemble New Admission Charts and Disassemble Discharge Charts

Necessary Skills

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NEUROPSYCHOLOGY
14 TECHNOLOGY DRIVE SUITE 12B

Supervisor: EKATERINI PANAGIOTAKOPOULOU

Telephone: 631-444-4192

This assignment requires an interview with the supervisor prior to placement.

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

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|------------------|---------------------------|--------------------------|---------|
| Monday | <input type="radio"/> Yes | <input type="radio"/> No | 9AM-5PM |
| Tuesday | <input type="radio"/> Yes | <input type="radio"/> No | 9AM-5PM |
| Wednesday | <input type="radio"/> Yes | <input type="radio"/> No | 9AM-5PM |
| Thursday | <input type="radio"/> Yes | <input type="radio"/> No | 9AM-5PM |
| Friday | <input type="radio"/> Yes | <input type="radio"/> No | 9AM-5PM |
| Saturday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Sunday | <input type="radio"/> Yes | <input type="radio"/> No | |

Duties

- Scoring tests
- Filing
- Scanning
- Copying
- Answering Phone Calls
- Making Patient Charts

Necessary Skills

- Have a Vehicle to drive to our office, as we do not have our office inside the hospital

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



OBGYN - GYN ONC HSC Level 9 Room 065

Supervisor: Venus Hercules

Telephone: 631-444-2594

This position is open to Seniors Volunteers (18+ yrs.) only.

Volunteers are needed on these days and at these hours.

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|------------------|--------------------------------------|--------------------------|--------------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9 am to 4 pm |
| Tuesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9 am to 4 pm |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9 am to 4 pm |
| Thursday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9 am to 4 pm |
| Friday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 9 am to 4 pm |
| Saturday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Sunday | <input type="radio"/> Yes | <input type="radio"/> No | |

Duties

- Organizing medical records
- Scanning medical records
- Clerical work

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



SURGICAL PROGRESSIVE CARE 8W3-PAVILION

Supervisor: RUTH AVILA--NURSE MANAGER

Telephone: 631-216-3820

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

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|------------------|--------------------------------------|--------------------------|-------------------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Tuesday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Thursday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Friday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Saturday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Sunday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |

Duties

- Filing
- Help Answer Phone Calls
- Help Provide Directions to Visitors
- Put Together Admission/Discharge Packets

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



SURGICAL SERVICES (NURSING) 8N-015

Supervisor: JESSICA MONTI

Telephone: 631-444-9189

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

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|------------------|--------------------------------------|--------------------------|----------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-4PM |
| Tuesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-4PM |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-4PM |
| Thursday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-4PM |
| Friday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-4PM |
| Saturday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Sunday | <input type="radio"/> Yes | <input type="radio"/> No | |

Duties

- Office/Clerical Support
- Filing
- Supply Delivery/Mail
- Misc. Administrative Support

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



SURGICAL TRAUMA 9W2-PAVILION

Supervisor: RUTH AVILA

Telephone: 631-2163970

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

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|------------------|--------------------------------------|--------------------------|-------------------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Tuesday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Thursday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Friday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |
| Saturday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM6PM |
| Sunday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 10AM-2PM--2PM-6PM |

Duties

- Filing
- Help answer Phone Calls
- Help Provide Directions to Visitors
- Put Together Admission/Discharge Packets

Necessary Skills

Note: Volunteers do not replace paid staff. Each volunteer assignment is designed to supplement and enhance staff functions in order to make each patient's stay at University Hospital as pleasant and comfortable as possible.



TRAUMA CENTER/SURGERY HOSPITAL 8N--35

Supervisor: KRISTI LADOWSKI Kristi.Ladowski@stonybrookmedicine.edu

Telephone: 631-444-8385 email preferred-Kristi. Ladowski@stonybrookmedicine.edu

This position is open to all volunteers.

Volunteers are needed on these days and at these hours.

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|------------------|--------------------------------------|--------------------------|------------|
| Monday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 8:30AM-5PM |
| Tuesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 8:30AM-5PM |
| Wednesday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 8:30AM-5PM |
| Thursday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 8:30AM-5PM |
| Friday | <input checked="" type="radio"/> Yes | <input type="radio"/> No | 8:30AM-5PM |
| Saturday | <input type="radio"/> Yes | <input type="radio"/> No | |
| Sunday | <input type="radio"/> Yes | <input type="radio"/> No | |

Duties

- The Trauma Center has moved community programs to virtual deliver yvia Zoom (i.e. Tai Chi)
- The position will have volunteers provide technical support for the live classes.
- Volunteers will be actively logged into Zoom to help spotlight the instructor,mute/unmute participants and play music through screen share
- Play music through screen share
- Volunteers will also help with logisitics such as attendance
- No program esperience needed This is a technical support position (remote)

Necessary Skills

- General knowledge of Zoom: spotlighting, share audio/screen share, mute/unmute etc.
- Position will slso use googledrive, Slack and music sstreaming (youtube, spotify etc.)

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